To go on the website or in an email campaign: To help you make the case to your boss, we've prepared a letter template that outlines the benefits of attending. Simply download and complete the letter (hyperlink), customize it with your projected costs and forward it to your boss.

Subject: Request to Attend the 2025 CLEANPOWR in COLOR Forum

Dear [First Name],

I am excited to request your approval to attend the **2025 CLEANPOWER in COLOR Forum**, taking place **May 19-22 in Phoenix, AZ**. This inaugural event is a groundbreaking opportunity for mid-level professionals in the clean energy sector to engage in meaningful discussions, develop leadership skills, and build connections that will drive both individual and organizational success.

**Why This Matters for Our Organization**

Attending this forum will provide me with **actionable strategies, best practices, and industry insights** that I can bring back to strengthen our team. This event is designed to address the unique challenges and opportunities for professionals of diverse backgrounds in clean power, ensuring that we cultivate a workforce that is inclusive, innovative, and prepared to lead in a rapidly evolving industry.

**Key Benefits of Attending:**

**Professional Development & Leadership Growth**
Through keynotes, workshops, and peer discussions, I will gain **critical skills in leadership, career advancement, and industry-specific challenges**, helping me grow in ways that will benefit both my role and our company.

**Strategic Business Alignment**
Sessions will focus on **aligning talent development with business strategy**, ensuring we are positioning our workforce for long-term success in clean energy.

**Cutting-Edge Industry Insights**
The forum will cover **emerging trends, talent mobility, and skills agility**, ensuring our team stays ahead of workforce development challenges and opportunities.

**Networking with Industry Leaders**
This event offers an unparalleled opportunity to **connect with professionals, executives, and decision-makers** who are shaping the future of clean energy, fostering valuable relationships that could benefit our organization.

**Session Highlights:**

* **Keynotes** from industry leaders offering fresh leadership perspectives
* **Workshops** on workforce development, sponsorship & allyship, and career mobility
* **Panel discussions** addressing real-world challenges and innovative solutions
* **Networking sessions** to build connections with professionals from across the clean energy landscape

**Impact on [INSERT NAME OF ORGANIZATION] Initiatives**

Participating in the 2025 CLEANPOWR in COLOR Forum is a valuable opportunity to gain actionable strategies for our ongoing projects, including:

* [Insert project]
* [Insert project]
* [Insert project]

**Savings**

Early bird pricing is currently available and offers $500 in savings on registration.

I believe that attending **CLEANPOWER in COLOR** is an investment in my professional growth and in our organization’s success. I would be happy to provide a post-event summary with key takeaways and actionable insights that we can apply within our team.

I have provided a breakdown of the approximate costs on the next page for your review. I hope

you will consider my request and grant me approval to attend. Thank you for your consideration.

Regards,

[Insert Your Signature]